



Job Description: Education Impact Coordinator

Full-Time Salaried Exempt

\$56,000 - \$60,000

Aurora - Denver, Colorado

Collaborative Healing Initiative Within Communities (CHIC)

Collaborative Healing Initiative within Communities (CHIC) helps families break intergenerational cycles of poverty. Our mission is to build women's economic, social, and cultural capital because powerful women build healthy families and thriving communities. CHIC was founded in 2017 to provide culturally-relevant, whole-family, female-focused services in four areas.

- CHIC education programs provide mind-body-spirit mentorship and education for youth, building positive identity, mindfulness, and self efficacy to increase school engagement and success.
- CHIC Workforce programs help women plan, pursue, and persist on pathways to employment in high-earning, in-demand industries with low barriers to entry.
- CHIC Reentry programs provide mentorship and intensive case management for women and girls exiting the prison and juvenile justice systems.
- CHIC Community Development programming supports ongoing community development. CHIC events bring families and service providers together to increase access to community resources and facilitate social connections and cohesion.

Position Overview

CHIC provides education programming in elementary, middle, and high schools in Denver and Aurora as well as out of school and summer programming. CHIC utilizes a custom social, emotional, and cultural curriculum that promotes positive race and gender development and youth resiliency.

The Education Impact Coordinator is a full-time role that assists with teaching and facilitation of social, emotional and cultural learning curriculum in the school and community settings. The Coordinator/Facilitator role will assist and report directly to the Director of Education to execute successful expansion and implementation of CHIC SEL enrichment across all schools. Lead provider management as it pertains to all areas of CHIC enrichment programming (in-school, after school, Summer and community support).



The Edu Impact Coordinator is a key part of the CHIC education team, the ideal candidate is someone who has a track record of experience with youth development in educational or enrichment settings, who has experience working with girls and young women of color, and who is open to being flexible and adaptable about working with multiple age groups.

Roles and Responsibilities

50% Program Coordination	<ul style="list-style-type: none"> • Coordinate day to day activities and operations for CHIC’s Education and enrichment programming. • Preparing materials and logistics for educational events, partnership development and provider management, supporting or leading facilitation of program curriculum, assisting with client engagement in learning activities, and managing client and student data. • Plan, coordinate, manage and execute summer planning
35% Facilitation	<ul style="list-style-type: none"> • Provide classroom and community-based instruction • Provide culturally-relevant and trauma-sensitive supports to CHIC students and families • Work with the Education Director to continually improve and develop CHIC’s curriculum and program
15% Case Management	<ul style="list-style-type: none"> • Support case management for CHIC students and families, including home visits and/or intake interviews, ongoing student and family check-ins and communication, and referrals to any in-house or community-based support services as needed • Responsibilities include intake assessments, regular check ins, referral to supportive services and resources, and progress monitoring

Qualifications

- Facilitation and/or Classroom teaching experience, and/or youth development ability to flex between k-12 grade levels strongly preferred
- Demonstrated experience and skill with culturally responsive teaching/engagement

Working Conditions

The position will:

- Engage in office work at CHIC’s home office in Aurora, Colorado
- Engage in work (e.g. facilitation) that requires the ability to engage in moderate physical activity
- Travel between CHIC office, facilitation (school) sites, and partner sites for supporting program development, partnership support and client engagement

Compensation

Annual compensation is \$56,000-\$60,000 commensurate with experience. Health, vision and dental benefits package available after 90 days of employment.



How to Apply

Please send your resume and a video to Donna Cash (donna@chicdenver.org). Your video should be no longer than five minutes, and should answer these questions:

1. Why is CHIC's mission meaningful to you?
2. Why do you want this job?
3. What experiences make you the best candidate?
4. What professional experience are you most proud of that aligns with this role?
5. Describe a work related experience in which you had to navigate a challenge.

Equal Opportunity Employer

Collaborative Healing Initiative Within Communities (CHIC) is an Equal Opportunity Employer. CHIC does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. CHIC celebrates diversity and representation. We seek to create a team that represents the diversity and the experiences of the women, girls, and community we serve. We seek to create conditions in which diverse backgrounds and experiences are welcomed, supported, and nurtured as assets in our work.